### Fifty-Second County Auditors Institute

**Sponsored by**

_**Lyndon B. Johnson School of Public Affairs, The University of Texas at Austin**_

In cooperation with

_**Texas Association of County Auditors**_

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**ALL CONFERENCE SESSIONS WILL OCCUR AT THE DOUBLETREE HOTEL**

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### Monday, May 3

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
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<tbody>
<tr>
<td>4:00 –</td>
<td>Registration for New County Auditors Training</td>
<td>Doubletree Hotel</td>
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<tr>
<td>7:00 p.m.</td>
<td>and the County Auditors Institute</td>
<td>Lobby</td>
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### Tuesday, May 4

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
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<tbody>
<tr>
<td>10:30 a.m.</td>
<td>Registration</td>
<td><strong>Doubletree Hotel</strong> Lobby</td>
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<tr>
<td>1:00 p.m.</td>
<td>Auditing the Tax Office – Part I</td>
<td><strong>Phoenix North &amp; Central</strong></td>
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<td><em>Sal Pendas</em>, Accounting Supervisor, Brazos County</td>
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<td><em>Katie Conner</em>, Auditor, Brazos County</td>
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<td>2:45 p.m.</td>
<td>Break</td>
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<tr>
<td>3:00 p.m.</td>
<td>Auditing the Tax Office – Part II</td>
<td><strong>Phoenix North &amp; Central</strong></td>
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5:30 p.m.  

**Welcoming Reception**

Sponsored by the 

_**LBJ School of Public Affairs and Pattillo, Brown, and Hill, L.L.P.**_

_Dovers Room_
**Wednesday, May 5**

7:30 a.m.  **Breakfast with the Exhibitors**  
*(Hot Breakfast provided by the LBJ School of Public Affairs)*

8:30 a.m.  **Presiding: Edward Dion, President, Texas Association of County Auditors; Auditor, El Paso County**

**OPENING GENERAL SESSION**  
Leaders Who Inspire  
**Corky Hilliard**, Hilliard & Associates

10:00 a.m.  **Break**

10:30 a.m.  **Economic Update**  
**Sandy Leeds**, Senior Lecturer,  
Red McCombs School of Business, The University of Texas at Austin

12:00 p.m.  **Lunch break on your own**

1:30 p.m.  **CONCURRENT SESSIONS I**

1.  **FMLA for Supervisors**  
**Michele Arseneau**, HR Specialist, Texas Association of Counties  
Moderator – Shelly Atteberry, Auditor, Cooke County

2.  **Data Analysis**  
**Marc Garcia**, Pro-Info Associates  
Moderator – Kris Klein, Auditor, Guadalupe County

3.  **Statutory Auditing Requirements – Part I**  
**Paul Lyon**, Director, Audit Division, Bexar County  
Moderator - Larry Crump, Auditor, Gillespie County

3:00 p.m.  **Break**

3:15 p.m.  **CONCURRENT SESSIONS II**

1.  **Truth-in-Taxation & the Budget Calendar**  
**Dennis Hart**, Linebarger Goggan Blair & Sampson, LLP  
Moderator – Kathy Kleiber, Auditor, Fayette County

2.  **Court Collections & OCA Reporting Requirements**  
**Berny Schiff**, Collections Financial Analyst, Office of Court Administration  
**Daphne Webber**, Regional Collection Specialist, Office of Court Administration  
Moderator – Paula Stautzenberger, Assistant Auditor, Burleson County

3.  **Statutory Auditing Requirements – Part II**  
**Paul Lyon**, Director, Audit Division, Bexar County  
Moderator - Larry Crump, Auditor, Gillespie County

4:45 p.m.  **Adjourn – Dinner on your own**
Thursday, May 6

7:30 a.m. **Breakfast with the Exhibitors**  
*PHOENIX BALLROOM*  
(Hot Breakfast provided by the LBJ School of Public Affairs)

8:30 a.m. Presiding: Katie Conner, Institute Chair, Texas Association of County Auditors; Auditor, Brazos County

Welcome: Barry Bales, Assistant Dean for Professional Development, Lyndon B. Johnson School of Public Affairs, The University of Texas at Austin

**General Session – Legislative Update –**  
*PHOENIX BALLROOM*

Report on Interim Changes and GASB Fund Balance Statements
Edward Dion, President, Texas Association of County Auditors, Auditor, El Paso County
April Bacon, Assistant, Travis County Auditor’s Office
Laura Garcia, Legislative Counsel, Texas Association of Counties
Kirk Kirkpatrick, Auditor, Johnson County
Chuck Rice, Legislative Liaison, The Chuck Rice Group

9:45 a.m. TACA File Management
Rene Camarillo, Business Applications Manager, El Paso County

10:00 a.m. **Break**

10:30 a.m. **Common Sense Presentation**  
*PHOENIX BALLROOM*

Kirk Kirkpatrick, Auditor, Johnson County
James Wells, Auditor, Denton County
Rod Noble, Auditor, Andrews County
April Bacon, Assistant, Travis County Auditor’s Office
John Reynolds, Auditor, Bexar County
David Austin, Auditor, Ector County

12:00 p.m. **Lunch break on your own**
1:30 p.m. **CONCURRENT SESSIONS III – OPEN FORUM**

**PHOENIX CENTRAL**

1. Small Counties <25,000: Subchapter A of LGC 111
   - **Michelle Darilek**, Auditor, Jackson County
   - **Cindy Lent**, Auditor, Llano County
   - **Melissa Mosley**, Auditor, Houston County
   - **Rick Dollohan**, Auditor, Gaines and Dawson County

**PHOENIX NORTH**

2. Medium Counties 25,000-100,000:
   - Subchapter A of LGC 111
   - **David Renken**, Auditor, Comal County
   - **Marc Palmer**, Auditor, Harrison County

**PHOENIX SOUTH**

3. Medium/Large Counties 100,000-250,000:
   - Subchapter C of LGC 111
   - **Veronica Morales**, Auditor, Midland County
   - **David Austin**, Auditor, Ector County
   - **Katie Conner**, Auditor, Brazos County

**AUSTIN ROOM**

4. Large Counties >250,000: GASB Update
   - **John Reynolds**, Auditor, Bexar County

3:00 p.m. **Break**

3:30 p.m. **CONCURRENT SESSIONS IV**

**PHOENIX CENTRAL**

1. Accepting Electronic Payments – Implementation, Policy and Procedures
   - **Virginia Porter**, Auditor, Dallas County
   - **Brian Stevens**, Information Systems Audit Manager, Dallas County
   - **Rene Camarillo**, Business Applications Manager, El Paso County
   - **Jalyn Morris**, Internal Auditor II, Williamson County
   - **Kathy Wierzowiecki**, Internal Audit Director, Williamson County
   - **Moderator – Rod Noble, Auditor, Andrews County**

**PHOENIX NORTH**

2. UGMS – Grant Accounting & Single Audit
   - **Donna Teague**, Grant Supervisor, El Paso County
   - **Moderator – Phyllis Martin, Auditor, Montgomery County**

**PHOENIX SOUTH**

2. County and District Clerk Fees – What to Collect and How to Spend It
   - **Dianne Wilson**, County Clerk, Fort Bend County
   - **Amalia Rodriguez-Mendoza**, District Clerk, Travis County
   - **Moderator – Deborah Stevens, Auditor, Wichita County**

5:30 p.m. **Dinner Buffet at Pappasitos - Sponsored by Indigent Health Care Solutions and McCreary, Veselka, Bragg and Allen, PC**
Friday, May 7

7:30 a.m.  **Breakfast with the Exhibitors**  
*PHOENIX BALLROOM*  
(Hot Breakfast provided by the LBJ School of Public Affairs)

8:30 a.m.  Presiding: **Jackie Latham**, President-Elect, Texas Association of County Auditors; Auditor, Lubbock County

Taxable Fringe Benefits and Implementation  
*PHOENIX BALLROOM*  
**Steve C. O'Brien**, FSLG Specialist, Internal Revenue Office

9:45 a.m.  **Break**

10:15 a.m.  **CLOSING GENERAL SESSION**  
*PHOENIX BALLROOM*  
Communicating for Results  
**Anne Pritchard Grady**, Strategic Solutions Group

11:30 a.m.  **Adjourn the 52nd County Auditors Institute**