

Women's Transportation Seminar (WTS) is an international organization dedicated to the promotion of women in transportation and to achieving equity and access for women in the transportation field. Founded in 1977, WTS has more than 9,000 members (including women and men) and 79 chapters in the U.S. and Canada.

The WTS Heart of Texas Chapter has partnered with the City of Austin's Office of the Mayor to create the WTS Policy Fellowship for a female graduate student in the LBJ School of Public Affairs. The fellow will receive a \$5,000 stipend per semester (and appropriate course credit, if needed, but not required to apply) and will work for up to two semesters in the Office of the Mayor.

Transportation affects every person across the planet, plays a vital role in the socio-economic development of our society, and provides important access to jobs, education, medical treatment, worship, retail and companionship. However, the transportation system in the U.S. is aging, and cities and their planning partners face critical structural and financial challenges in strengthening and improving transportation to serve all residents and system users. Congestion, mobility, land use and affordability of housing play major roles in the decision making for every resident in where to live, shop, work and play. City leadership needs sound analysis of transportation options to help them effectively address these challenges for the region. The WTS Policy Fellow will have the opportunity to contribute to this important initiative for the City of Austin.

Roles and Responsibilities:

WTS Policy Fellows support the Mayor's office with public policy research and analysis within the area of transportation policy (as well as other intersecting policy areas), constituent relations, and assisting senior staff at meetings and events. The WTS Policy Fellow will work for approximately 15-20 hours per week and is expected to arrive on time, work independently under assigned supervisor, conduct and present herself with the highest professional integrity, maintain confidentiality, and adhere to all City of Austin and Mayor's Office ethics protocols. While the student will not be an employee of the city, she needs to follow all rules, policies, and procedures of the city when on city property, using city resources, or acting on behalf of the city. Work attire will be business casual.

Outcomes:

WTS Policy Fellows will further their understanding of municipal government, the role of an elected official's office, and transportation and urban planning policy and practice.

Duration:

The WTS Policy Fellow will begin work in the Mayor's office in September 2020. The WTS Policy Fellow will work between 15-20 hours per week. The fellowship will run for a minimum of one semester, with the opportunity and encouragement for the WTS Policy Fellow to continue working through the spring semester of 2021. If the student requires course credit for the fellowship, she will coordinate that aspect of the fellowship with the LBJ School staff.

Payment:

The WTS HOT Chapter will pay the \$5,000 per semester stipend, disbursed in two checks per semester, paid directly to the WTS Policy Fellow. Work shall be done over the course of 14 weeks during the semester and timesheets approved by the City shall be submitted by the fellow to WTS HOT Chapter for the purposes of financial audits.

Application process:

Interested female applicants should submit:

- Contact information
- An Interest Statement (up to 500 words) on their interest in the WTS Policy Fellowship and their experience in transportation policy development or implementation
- A resume, in 12-point font, no more than 2 pages in length
- A writing sample not to exceed to 25 pages presenting previous policy analysis or research on any topic
- a transcript of coursework completed at the LBJ School of Public Affairs at UT-Austin, along with a list of currently enrolled courses
- A draft one-page memo to Mayor Adler summarizing key research and policy recommendations on improving transportation in Austin (e.g. vision zero, transit, environmental sustainability and zero emissions, maintenance of city streets, equity in transportation, CA/AV, transit)
- Two Reference Letters, one of which must be from academia.

Applications are **due** to the lbjcareers@austin.utexas.edu **by August 26, 2020**. Applications should be submitted in a single PDF electronic document that is searchable, with the exception of the Reference Letters and transcript pages, which may be scans.

The WTS HOT Chapter/LBJ School Staff will notify the selected WTS Policy Fellow on August 31, 2020.