

Monday, January 14, 2019

12:00 noon **Check-in**

1:00-2:00 p.m.
OPENING GENERAL SESSION
Welcome/Introductory Remarks

Constitutional Basis of County Government

2:00-2:50 p.m.
**Powers, Duties, and Responsibilities of the
County Judge and County Commissioner**

2:50-3:10 p.m. **Break**

3:10-4:30 p.m.
Budgeting in County Government

4:30-5:30 p.m.
**Sources of Revenue and
Types of Expenditures**

5:30 p.m. **Adjourn**

6:30 p.m.
Reception sponsored by
*Texas Association of Counties
and the
LBJ School of Public Affairs,
Office of Conferences & Training*

Tuesday, January 15, 2019

8:00 a.m. **Continental Breakfast**

8:30-9:00 a.m.
Guide to Texas Ethics & Disclosure Law

9:00-9:50 a.m.
Health and Human Services Issues

9:50-10:10 a.m. **Break**

10:10-10:40 a.m.
County Litigation & Legal Representation

10:40-11:30 a.m.
Personnel Issues

11:30 a.m.-12:45 p.m. **Luncheon**

1:00-1:50 p.m.
Property Tax Issues

1:50-2:40 p.m.
County Roads

2:40-3:00 p.m. **Break**

3:00-3:30 p.m.
Election Issues

3:30-4:00 p.m.
Subdivision Regulations

4:20-5:10 p.m.
Solid Waste & Nuisance Authority

5:10 p.m. *Adjourn. Dinner on your own.*

6:30-8:30 p.m.
***OPTIONAL SESSION: *Public Meeting
and Open Records Video Viewing and
Certification****

Wednesday, January 16, 2019

8:00 a.m. **Continental Breakfast**

8:30-9:30 a.m.
Conducting a Public Meeting

9:30-9:50 a.m. **Break**

9:50-10:40 a.m.
Open Records & Records Management

10:40-11:30 a.m.
County Purchasing

11:30 a.m.-12:45 p.m. **Luncheon**

1:00-1:50 p.m.
**Working Effectively with the
Legislature/State Government**

1:50-2:40 p.m.
Law Enforcement & Jail Issues

2:40-3:00 p.m. **Break**

3:00-3:50 p.m.
Emergency Management Issues

4:00-5:00 p.m.
Open Forum

1) Small Counties <15,000 population

2) Medium Counties: 15,000-50,000 pop.

3) Medium/Large Counties: >50,000 pop.

5:00 p.m. *Adjourn. Dinner on your own.*

Thursday, January 17, 2019

8:00 a.m. **Continental Breakfast**

8:30-9:00 a.m.
**Texas County & District Retirement
System (TCDRS)**

9:00-10:15 a.m.
**Effective Operation of
Commissioners' Court**

10:15-10:30 a.m. **Break**

10:30-11:30 a.m.
**So What? Now What?: Training Q&A on
Powers, Duties, and Responsibilities**

11:30 a.m.
CONCLUDING REMARKS

11:45 a.m. *Adjourn*

LOCATION

All instructional sessions will be held at the DoubleTree by Hilton Hotel Austin.

HOTEL FOR SEMINAR

DoubleTree by Hilton Hotel Austin
6505 N Interstate 35
Austin, Texas, 78752

Reservations: 800-866-3126
Cost: \$158 single or double
Parking: \$7 per night for overnight guests, free day parking.

Please reference “CJC or TAC/CJCAT” when registering.

CUTOFF DATE: The room block will expire on December 15, 2018 or when the block is full, whichever occurs first.

Special Assistance

The Lyndon B. Johnson School of Public Affairs wants to facilitate the participation of people with special needs. If you require accommodations due to a disability, please notify the Office of Conferences & Training of your request at least ten (10) business days prior to the event.



Notice Concerning Your Information

The Texas Public Information Act, with a few exceptions, gives you the right to be informed about the information that The University of Texas at Austin collects about you. It also gives you the right to request a copy of that information; and to have The University correct any of that information that is wrong. You may request to receive and review any of that information, or request corrections to it, by contacting the University's Public Information Officer, Office of Financial Affairs, PO Box 8179, Austin, Texas, 78713 (email:cfo@utexas.edu).

COST - \$395

This registration fee covers all educational services and instructional materials as well as break-time refreshments, two luncheons, and one evening event.

REFUND POLICY

If you need to cancel your registration for any reason, you will receive a full refund of your registration fee if we receive your written cancellation by December 1, 2018. A \$65 administrative fee will be charged for all cancellations received December 2-29. Cancellations received December 30 and until the start of the seminar will be charged 50% of the fee.

If you fail to send in a cancellation notice and do not show up for the seminar, you are expected to pay the full registration fee in order to cover the costs of materials, catering, and instructor fees. Please note that we cannot offer partial refunds or split registrations.

CONTINUING EDUCATION

Continuing education credit hours are pending approval by the County Judges and Commissioners Association of Texas.

For quick and easy registration visit our website and register online at:

www.lbj.utexas.edu/judgesandcomm2019



**SEMINAR FOR
NEWLY ELECTED
COUNTY JUDGES
& COMMISSIONERS**

January 14 - 17, 2019

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