



## Internship and Policy Apprenticeship Fellowship Application

Attach the required documentation and return to the LBJ Fellowships Office  
LBJ Fellowships@austin.utexas.edu

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Student Name: \_\_\_\_\_ UT EID: \_\_\_\_\_  
Student Email: \_\_\_\_\_ Date of Submission: \_\_\_\_\_  
LBJ Program (mark all that apply):  MPaff  MGPS  DC  Dual: \_\_\_\_\_  
Semester applying for:  Fall  Spring  Summer Number of LBJ School hours registered: \_\_\_\_\_  
Current GPA: \_\_\_\_\_

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### Available Fellowships

Please select the specific fellowship(s) for which you qualify and would like to be considered:

Barbara Jordan Fund  
Charls & Harmolyn Walker Public Policy Excellence Fund  
Eleanor Crook DC Fellowship  
Frances Goff Texas State Government Fellowship  
Helen J. and Robert S. Strauss Fellowship Fund for Internships  
J.J. "Jake" Pickle Internship Fellowship  
Paul L. Leventhal Fellowship  
Steve Lowell Spinner Internship Fund  
Terrell Blodgett Fellowship for Government Services in Urban Management and Finance  
William H. Crook Program in International Affairs

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### Required Documentation

For your application to be considered complete, you must attach the following:

1. A copy of your completed Internship Approval Request Form signed by your Graduate Advisor and approved by the Career Management Office.
2. A copy of the offer letter for your internship/policy apprenticeship.
3. A copy of your current resume.
4. A completed budget worksheet and the following: sample of chosen flight, sample of sublet opportunity for housing, list of needed vaccinations with costs, and any other budget details.



**Eligibility Requirements**

A student must have an approved internship/policy apprenticeship prior to applying for a fellowship award (excludes the Paul L. Leventhal Fellowship).

A student is eligible to receive only one LBJ School of Public Affairs fellowship for an internship/policy apprenticeship during the course of his/her studies at the LBJ School.

Students who have waived their internship or otherwise completed the internship requirement are not eligible for these awards.

Students enrolled in the PhD or EMPL programs are not eligible for these awards.

Students must have an established direct deposit bank account to receive an internship/policy apprenticeship fellowship award.

Students completing their internships abroad are required to submit travel paperwork and receive travel approval prior to receiving internship funding.

I agree to notify the Fellowships Office if I switch internships. If a student receives an internship fellowship for an unpaid internship and switches to a paid internship, the student will be required to reimburse the LBJ School for the full award amount prior to graduating. I understand and agree that my failure to do so may result in a non-financial administrative bar on my student record and this bar may not be lifted until the reimbursement is made.

Fellowships are awarded until the funds are exhausted. There are no guarantees of receiving an award.

**Student Signature**

By signing this application, I verify that I have read and understand the Internship/Policy Apprenticeship Fellowship application requirements and the eligibility information provided by the LBJ School and will comply with all of the above requirements.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

<b>Internal Use Only</b>		
Full-time student?	<input type="radio"/> Yes <input type="radio"/> No	Degree-seeking? <input type="radio"/> Yes <input type="radio"/> No
		Good academic standing? <input type="radio"/> Yes <input type="radio"/> No
Included:	<input type="checkbox"/> Approved internship application	<input type="checkbox"/> Offer letter <input type="checkbox"/> Resume <input type="checkbox"/> Budget and Documentation
GPA	_____	
Verified by:	_____ on _____	
Internship Request:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied on _____	Award amount: _____
Fellowship Awarded:	_____	
Approved by:	_____ on _____	