



# Current Student Endowed Fellowship Application

Attach the required documentation to this sheet and turn in your completed application to the box outside of the LBJ Fellowships Office at SRH 3.387.

Student Name: \_\_\_\_\_ UT EID: \_\_\_\_\_

Student Email: \_\_\_\_\_ Date of Submission: \_\_\_\_\_

LBJ Program: Ph.D. MPAff MGPS DC Dual: \_\_\_\_\_

International Student:  Yes  No Number of LBJ School hours registered: \_\_\_\_\_

Semester applying for:  Fall  Spring  Summer Current GPA: \_\_\_\_\_

## Fellowship Information

Please select the specific fellowship(s) for which you are applying. A separate application is needed for each award and each event/trip.

- Barbara Jordan Professional Development Fund
- William & Judith Bollinger International Student Enrichment Fund
- Barbara Jordan Baines Report Fellowship
- Barbara Jordan Excellence Fund

## Required Documentation

For your application to be considered complete, you must attach the following:

1. **Narrative:** Attach a one-page essay describing your request for funding.
  - **Professional Development and Barbara Jordan Excellence Fund Applicants:** Narrative must include how the award will assist you in pursuing your goal of moving into public service, and how it is relevant to your education, professional development, and future career.
  - **Bollinger Fund Applicants:** Narrative must include how the award will enrich your educational and cultural experiences.
- OR**
- **Baines Report Fellowship Applicants:** Attach a letter of interest, a current resume, two writing samples and one well-planned story idea.
2. **Budget:** Attach a budget that clearly itemizes your expenses for each trip/activity. A separate budget must be submitted for each individual trip/activity. **Please submit documentation for all expenses that you wish to be considered for funding.** Examples of documentation include screenshots, invoices, and estimates for expenses.

## Student Signature

By signing below, I acknowledge that I have read and understood the eligibility requirements related to the above selected fellowship. Furthermore, I understand and agree that, should I be found to be ineligible or fail to meet the requirements, I will return the award monies or be subject to a non-financial administrative bar on my student record.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Internal Use Only

Full-time student?  Yes  No Degree-seeking?  Yes  No Good academic standing?  Yes  No

Request qualifies for selected fellowship?  Yes  No GPA: \_\_\_\_\_

Verified by: \_\_\_\_\_ on \_\_\_\_\_

Approved by: \_\_\_\_\_ on \_\_\_\_\_

Fellowship Request:  Approved  Denied by Fellowship Committee on \_\_\_\_\_ Award amount: \_\_\_\_\_

## Budget Expense Sheet

Each individual trip/event requires a separate budget expense sheet.

**Student Name:** \_\_\_\_\_

**Destination:** \_\_\_\_\_ **Travel Dates:** \_\_\_\_\_

----- Complete Upon Return -----

Category (All may not apply)	Estimated Expenses	Amount Requesting in Advance	Expenses Incurred by Student	Balance
Transportation				
<i>Airfare</i>	\$	\$	\$	\$
<i>Car rental</i>	\$	\$	\$	\$
<i>Car rental - Fuel</i>	\$	\$	\$	\$
<i>Uber/taxi</i>	\$	\$	\$	\$
<i>Bus/train</i>	\$	\$	\$	\$
<i>Personal Auto Mileage</i> (\$0.54 x ___ miles)	\$	\$	\$	\$
Meals				
<i>In-state</i> (Receipts required)	\$	\$	\$	\$
<i>Out-of-state</i> (\$_____ x _____ days)	\$	\$	\$	\$
Hotel/Lodging	\$	\$	\$	\$
Activities				
<i>Museum tickets</i>	\$	\$	\$	\$
<i>Conference tickets</i>	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
<b>Total</b>	\$	\$	\$	\$

I understand that this fellowship is being granted in good faith with the understanding that I will provide the LBJ Fellowship Specialist with all receipts, (photos – if Bollinger award), and a donor thank you letter within two weeks of incurring the expenses awarded in this application. Furthermore, I understand and agree that my failure to do so may result in a non-financial administrative bar on my student record and this bar may not be lifted until I provide the documents or return the award monies.

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_