

AUTHORIZATION FOR LEAVE OF ABSENCE
(For Master's Students and Doctoral students not in candidacy)

NOTE: This form is to be used only for authorizing a leave of absence for master's **students and doctoral students NOT in doctoral candidacy**. It must be signed by the Graduate Adviser and returned to the Graduate School prior to the semester for which the leave is granted; failure to do so will result in the assessment of a fee for the student to apply for readmission. **Students are still required to submit the Application for Readmission.**

Today's Date _____

Student's Name _____

Student's University ID (EID) _____

Graduate Program _____

Major Code _____

Master's

Doctoral

Semester/Year for which the Leave of Absence is Authorized _____

Graduate Adviser's Name _____

Graduate Adviser's Signature Authorizing the Leave _____

Please Return This Form To:
Graduate School (G0400)
MAI 101

RETAIN A COPY OF THIS FORM FOR YOUR FILE