

**LBJ School Internship Waiver Request Form**

**Waiver Policy:** Alumni of Peace Corps, AmeriCorps, VISTA, Teach for America, veterans, and active duty military are eligible for an internship waiver upon submission of the proper documentation and formal Graduate Advisor approval.

To apply for an LBJ School internship waiver based on this or other work experience, please submit the completed waiver request form, *along with a current resume*, to your program Graduate Advisor for consideration.

Student: \_\_\_\_\_ EID: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Degree Program: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

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Please provide the following information for the work experience to be considered for a waiver:

Duration: \_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_

Full-time: Yes          No          If not full-time, note hours worked per week. \_\_\_\_\_

Position title: \_\_\_\_\_

Briefly describe the content of the work:

**Student Agreement:** Internship waivers may not be rescinded once approved. By signing below, I acknowledge that in requesting a waiver of the LBJ School internship requirement, I am no longer eligible to receive LBJ School unpaid internship funding support.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Graduate Advisor:**

Approved:                  Denied:

Comments: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Career Management Office:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_